

Pune Vidyarthi Griha's
Muktangan English School & Jr. College

(Estd. – 12th June 1978)

44, Vidyanagari, Parvati, Pune 411009. (Phone :020-24220043)

Email ID – muktangan1978@gmail.com

School Website : www.muktanganenglishschool-jrcollege.in

PRIMARY SECTION

(Academic year 2024-2025)

CIRCULAR

1. TIMINGS OF THE SCHOOL :

Standard	Week Day Timings	Saturday Timings
Std. I to VI	1.00 pm to 5.30 pm	8.00 am to 11.40 am

2. FEE STRUCTURE :

The standard wise school fees are as mentioned below.

❖ **FEES FOR STD. – I**

TOTAL FEES : Rs.25,165/-

1STTerm : Rs.13,485/-

2ndTerm : Rs.11,680/-

❖ **FEES FOR STD. - II & III :**

TOTAL FEES : Rs.23,410/-

1STTerm : Rs.11,730/-

2ndTerm : Rs.11,680/-

❖ **FEES FOR STD. - IV :**

TOTAL FEES : Rs.25,710/-

1STTerm : Rs.12,880/-

2ndTerm : Rs.12,830/-

❖ **FEES FOR STD. - V :**

TOTAL FEES : Rs.30,105/-

1stTerm : Rs.16,220/-

2ndTerm : Rs.13,885/-

❖ **FEES FOR STD. - VI :**

TOTAL FEES : Rs.27,820/-

1stTerm : Rs.13,935/-

2ndTerm : Rs.13,885/-

3. RE-ADMISSION FOR THE STUDENTS PROMOTED TO STD. I AND STUDENTS PROMOTED TO STD. V :- (DUE TO CHANGE IN SECTION)

The students who were studying in Sr.K.G. (Pre-Primary Section) during the academic year 2023-2024 have been promoted to Std.I (Primary Section) for the year 2024-2025, there is a change of section from Pre-Primary to Primary.

The students who were studying in Std.IV (Primary Section) during the academic year 2023-2024 have been promoted to Std. V (Secondary Section) for the year 2024-2025, there is a change of section from Primary to Secondary.

The Parents of these students should follow the procedure given below:

1. Login to the school website www.pvgismuktangan.org by using your username & password
2. Click on the 'Admission Form' and update the form of your ward (fill all the mandatory fields and also change the information if necessary)
3. Save the form and **take a printout** from the '**Menu**' by using '**Print Form**' option
4. Go to '**Fee Payment**' in the Menu and pay the fees online (1st Term / Full year) and take printout of the Fee Receipt.(It is mandatory)
5. Submit the below mentioned documents on the prescribed dates.
 1. Admission form duly signed by both the parents.
 2. Online fee payment receipt.
 3. Aadhar card xerox.
 4. Caste certificate if applicable.
 5. Xerox of the 1st page of passbook of nationalised bank (Only for RTE students).

From this academic year i.e. 2024-2025, while filling in the re-admission form for **Sr K.G. to Std. I and Std. IV to Std. V re-admission** process, parents must **upload the following documents.**

1. Original Birth Certificate of the student.
2. Original Aadhar card
3. Caste certificate (if applicable) in the name of the student, if not available, father's caste certificate.
4. First page of passbook of a nationalised bank of student/parents bank account of **RTE students only.**

Re-admission dates for Sr.K.G TO STD.I

Standard	Dates for submission of Admission form and other documents
Sr.K.G. A	18-04-2024 & 19-04-2024 : 11 am to 12.30 pm (In Std.I Classroom on the ground floor)
Sr.K.G. B	
Sr.K.G. C	

Re-admission dates for STD.IV TO STD.V

Standard	Dates for submission of Admission form and other documents
IV A	07-05-2024 & 08-05-2024 :10.30 am to 1.00 pm (In Std.I Classroom on the ground floor)
IV B	
IV C	
IV D	
IV E	

* No claim for admission will be entertained after the above mentioned dates.

Parents can also pay the fees for the entire year at the time of re-admission in Std. I & V

4. PAYMENT OF FEES FOR STUDENTS PROMOTED TO STD. II to IV & VI (2024-2025):

Note : Parents of Std. II, III, IV & VI are requested to update the online admission form of their ward. (especially check mobile number & address)

The schedule for payment of fees is as given below :

Standard	Term	Fees to be paid before
II to IV	1st Term	10.05.2024 to 25.05.2024
And VI	2nd Term	01.11.2024 to 15.11.2024

5. PARENT - TEACHER ASSOCIATION :

According to the orders issued by the Education Department (Govt. of Maharashtra), parent of each and every student of the Primary section is required to be a member of the Parent-Teacher Association. The membership fee as prescribed by Govt. is Rs. 50/- per year. All parents are accordingly requested to pay the same along with the fees.

6. BOOKS AND NOTE-BOOKS :

For the convenience of the parents, the books and notebooks will be available in Maharashtra Vastu Bhandar in the school premises. In the month of May dates will be communicated to the parents on the class WhatsApp group & school website. The book store will be open from 10.00 am to 5.00 pm (lunch 1.00 pm to 2.00 pm) except Sundays and Holidays.

7. SCHOOL UNIFORM AND SPORTS UNIFORM :

The regular school uniform and the sports uniform is compulsory for all the students from the first day of the school.

❖ **Regular Uniform : (Monday to Friday)**

For Girls : Brown pinafore with cream shirt, brown bloomers, maroon tie, maroon belt and black ribbon / hairband.

For Boys: Cream shirt and brown half pants and plain black belt.

❖ **Sports Uniform : (Saturday for Mass PT)**

For Girls : Grey track pant with Red T-shirt and white hair band.

For Boys : Grey track pants & Green T-shirt.

To maintain a uniformity in style and colour, both regular and sports uniform should be purchased from the shops authorised by the school. They are as follows :

Sr.No.	Name of the Shop	Address	Contact No.
1	SHALGAR CLASSIC	Opp. Muktangan English School & Jr. College, Parvati, Pune - 411 009	8888853059
	SHALGAR HOSIERY	Shanipar Chowk, Mandai Road, Pune - 411 002	8888113660
2	RAMGIR COLLECTION	23, Muktangan Complex, Sahakar Nagar, Pune - 411 009	020-24220912, 9960568653
3	SHREE ASHIRWAD DEPARTMENTAL STORES	135/5, Rajdeep Apartments, Sarang Society, Opp. Bank of India, Sahakar Nagar No. 2, Pune - 411 009	9923750664 / 9823621724
4	MANOHAR DRESSES	931, Shukrawar Peth, Near Mamledar Kacheri, Shivaji Road, Pune 411 002	020-24472333, 9822092092

8. JACKET :

To maintain uniformity in colour and pattern the jacket should be purchased from the agency mentioned below which is approved by the school authority.

Sprint Wear :Opposite Dadawadi Jain Mandir, Near Nehru Stadium, Swargate, Pune 411009

Phone No. : 7796732652, 9673792342

9. SCHOOL SHOES :

With Regular Uniform :

For Girls :

Black Shoes –With buckle (Bata) – Anti-bacterial,
White Cotton socks - Brand-Pareek

For Boys :

Black Shoes –Std I to VI - Velcro (Bata) – Anti-bacterial
White Cotton socks - Brand-Pareek

Sports Shoes (for girls and boys) :

Jockey Blue Canvas Shoes - Brand-Venus, White Cotton socks - Brand-Pareek

To maintain uniformity, shoes should be purchased from the shops authorised by the school mentioned below :

Sr. No.	Name of the Shop	Address	Contact No.
1	JANATA FOOTWEAR	Mungle Anna Nagar Chowk, Near Dhankawadi Post Office, Pune 411 043	9673100047, 8291229787
2	PANKAJ SHOES	Chandralok Hospital Bldg., Near Bank of Maharashtra, Bibwewadi, Pune 411 037	9923285567, 9637271227

10. SCHOOL BUS SERVICE :

The well-being and safety of your child is not only your responsibility, but also ours. The facility of bus service is our way of showing concern towards your child's safety. For the convenience, safety and comfort of the students, the school highly recommends the use of the bus facility provided by our institution.

We request you to send your child by the school bus and extend your co-operation. The co-operation would indirectly contribute to the progress of the school.

Highlights of our Bus service :

- Buses are equipped with **GPS** tracking System so the Parents will be able to track the School bus by receiving SMS.
- For the safety and security of your ward the School Buses are equipped with Camera.
- School Buses are facilitated by Lady Conductors and well experienced Drivers.
- All the above services are provided at a very reasonable fee rate.
- The Bus fees are not uniform for all students. The Bus fees are charged according to the distance (km wise).

11. AADHAR CARD :

The students who do not have 'Aadhar Card' should necessarily get it done before the school reopens.

12. SCHOOL OFFICE TIMINGS :

The school office timing for the entire academic year will be from 10.30 a.m. to 1.30 p.m. & 2.30 p.m. to 4.30 p.m. every day except Sundays and Holidays.

Parents are requested to take a note of these timings and co-operate.

The school will reopen on Saturday 15th June 2024.

Principal